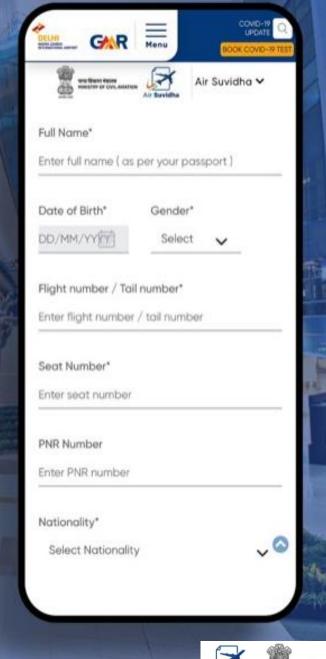


All international passengers arriving to India are required to fill up **Self declaration form** in Air Suvidha Portal.

An initiative by Ministry of Health and Family Welfare, and Ministry of Civil Aviation



नागर विमानन मंत्रालय MINISTRY OF CIVIL AVIATIO

# AIR SUVIDHA | INTERNATIONAL ARRIVAL JOURNEY

If the passenger is from high risk country, the self declaration form would have a red unit with 'H' (high risk)

Passenger fills the details at newdelhiairport. in (AirSuvidha)

> If the passenger is from non high risk country, the self declaration form would have a green unit.

 Application would come to the user via Email

2. State official would be able to view the self Declaration document via the official SDF admin dashboard



# AIR SUVIDHA | SELF DECLARATION FORM



COVID-19 UPDATE BOOK COVID-19 TEST CONTACT



#### Air Suvidha Self Declaration Form To be Mandatorily Filled By All International Arriving Passengers to India

Applications are being accepted on behalf of the Ministry of Health and Family Welfare, Government of India

Click here to read the Latest Guidelines for International Arrivals.

Click here for FAQs related to Air Suvidha.

Click here to contact us for any Air Suvidha related queries.

Disclaimer - Passengers are advised to check the latest guidelines from the state APHOs or the airlines concerned before starting their journey.

Important information, advisory and contact details are available right at the top of the Air Suvidha form



## **AIR SUVIDHA | SELF DECLARATION FORM**

Full Name"	Date of Birth" Gende	e'
Enter full name ( as per your passport )	DD/MM/YYYY 🗎 Sele	et 🗸
Flight number / Toil number*	Seat Number*	
Enter flight number / tail number	Enter seat number	
PNR Number	Nationality*	
Enter PNR number	Select Nationality	~
Passport Number* Enter passport number	Uplead your Pacaport Copy Uplead the type FDF The maximum uplead task is 1946. File name with any special characters and space are not permitted. Only hyphen and undercome permitted.	党 Upload File
Date of Anival*	Country of Departure ( Origin )*	
DD/MM/YYYY (	Select Country of Departure	Ŷ
Are you taking a connecting Domestic flight? O Yes O No		
Upload RT-PCR Negative Certificate' Text should be taken within 72 hours of departure.	Date of RT-PCR Test	Taken <sup>e</sup>
teri dicta centre entre rener a nazione regiona centre Upica di fer spe PDF The nazimum upica ci centre i Mil. File nazimum tany special characters and space are not permitted. Chily hyphen and underscore permitted.	DD/MM/YYYY	

Air Suvidha Self Declaration Form To be Mandatorily Filled By All International Arriving Passengers to India -

https://www.newdelhiairport.in/airsuvidha/apho-registration



## AIR SUVIDHA | POP UP INFORMATION FOR 'AT RISK' COUNTRIES

ate of Arrival*		Country of Departure ( Orig	in )*	
3/12/2021		Spain		~
e you taking a connecting Domestic	PASSENGER ADVISORY	×		
<b>Jpload RT-PCR Negative Certificate'</b> Test should be taken within 72 hours of departu	Passengers will have to und Covid-19 Test on arrival in la online to save time. On te passenger will have to under	ndia. You can book it sting negative, the rgo Home-Quarantine	of RT-PCR Test Taken"	
Jpload file type PDF The maximum upload size is 1MB. File name with any special characters and spo	for 7 days followed by a re- Visit the FAQ section 1	test off the oth day.	ΜΜ/ΥΥΥΥ	

Air Suvidha Self Declaration Form To be Mandatorily Filled By All International Arriving Passengers to India -

https://www.newdelhiairport.in/airsuvidha/apho-registration



# AIR SUVIDHA | LAST 14 DAYS DROPDOWN

#### Details of the Countries visited in last 14 days?\*

	Singapore, United Kingdom, United States 🗧 🗧	
🗌 Venezuela		
🗆 Viet Nam		
🗌 Virgin Islands, British	- 1 +	
🗌 Virgin Islands, U.s.		
Wallis and Futuna	:h & Family Welfare	
🗆 Western Sahara	y wrong information and non-cooperation, I will be liable for punishable offence under the provisions of the <b>Inc</b>	dian
Yemen	agree to the terms & conditions.	
🗌 Zambia	If paid RTPCR test on arrival as applicable to me as per the latest MOHFW guidelines.	
🗌 Zimbabwe	▼	
		_

#### Application to carry Red Band with 'H' for those arriving from 'at-risk' countries



## **AIR SUVIDHA | DISTRICT-WISE MAPPING**

Enter street/village name	Enter tehsil name	
Final Destination State/Union Territories*	Final Destination District/City*	
Maharashtra 🗸 🗸	Mumbai 🗸	
	Mumbai Mumbai Suburban Nagpur	
Final Destination Pincode*	Nanded Nandurbar	
Enter pincode	Nashik Osmanabad Palghar	
Alternate Contact Number	Parbhani Pune Raigad	
	Ratnagiri Sangli Satara Sindhudurg	
	Solapur Thane	
Are you experiencing any of the following symptoms?*	Wardha Washim	
	Vouetned	

District wise dropdown for better filtration of the destination address



# **AIR SUVIDHA | DESTINATION ADDRESS**

City of Departure*		First Airport of Entry*	
Enter city of departure		Select First Airport of Entry	~
First Almonth of Father Charter // Jaion Tamite Stat		Final Destination - House Number*	
First Airport of Entry State/Union Territories*			
Select final destination state/union territories	~	Enter house number	
Final Destination Street/Village*		Final Destination Tehsil	
Enter street/village name		Enter tehsil name	
Final Destination State/Union Territories*		Final Destination District/City*	
Select state/union territories	~	Select district/city	~
Final Destination Pincode*		Mobile Number*	
Enter pincode		= -91 - Enter mobile number	
Alternate Contact Number		Email ID*	
		Enter email id	

Filling-up of the destination address is mandatory for the passengers



## AIR SUVIDHA | MAHARASHTRA SPECIFIC COMMUNICATION

Upload Vaccination Certificate Upload file type PDF The maximum upload size is 1MB. File name with any special characters and spo	PASSENGER ADVISORY ×	Date of Final Dose of Vaccination	
are not permitted. Only hyphen and underscor permitted.	As per the Maharashtra Govt. passengers will have to undergo the mandatory Covid-19 Test on arrival. On testing negative, the passenger will have to undergo the mandatory 7 days of institutional quarantine. Click here for more information.		
Enter city of departure	Mumbai Airport		$\checkmark$

Air Suvidha Self Declaration Form To be Mandatorily Filled By All International Arriving Passengers to India https://www.newdelhiairport.in/airsuvidha/apho-registration



## AIR SUVIDHA | SDF EDIT

#### **Modify Self Declaration Application**

If you want to modify your travel details already filled in the Self Declaration Form, enter the following details to proceed:		
(*) These fields are required		
Registration Number*		
Enter your registration number		
Passport Number*	Email ID*	
Enter passport number	Enter email id	
SUBMIT		

Self Declaration form can be edited post submission



#### **AIR SUVIDHA | FAQs**

What would you	ke to know about	?					Q
Swipe for mor	FAQs	RAPID PCR TEST	RT PCR ONLINE BOOKING	LATEST GUIDELINES	TERMINAL	FOG & WEATHER	GE
What is Air S	uvidha?						+
Is Self decla	ration in AirSuvi	idha Portal applicable	to all international arriving Pass	enger?			+
Why is the E	xemption form	not available on Air Su	vidha				+
What is a Se	What is a Self Declaration form?						+
Which docu	Which documents are required while filling up Self declaration form in Air Suvidha Portal						+
Is there any	Is there any cut-off time limit for the Self Declaration form?					+	
What happe	ens after I subm	it the Self Declaration	form?				+
What flight	details are requ	ired while filling up sel	f-declaration form in Air Suvidha	Portal?			+

Dedicated FAQs section - https://www.newdelhiairport.in/faq

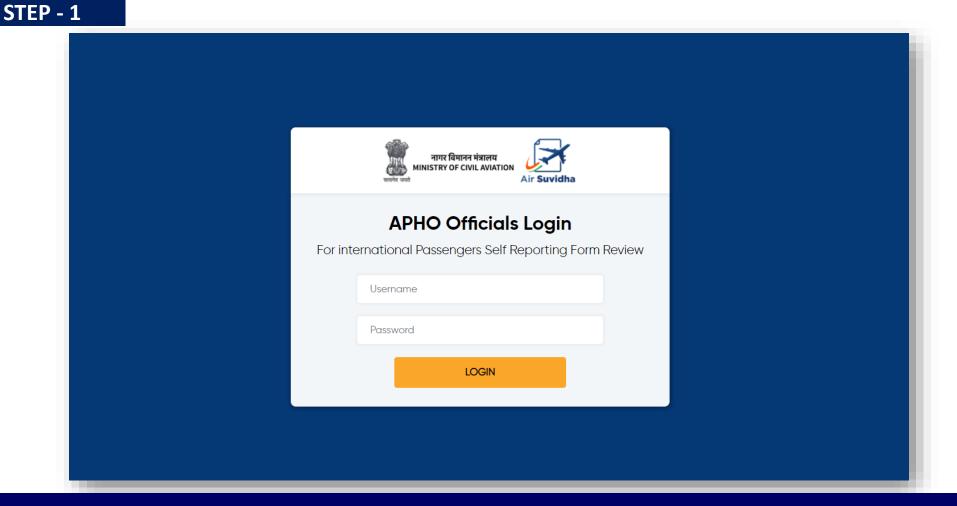


## AIR SUVIDHA | STATE LOG-IN

State	User Name
Andhra Pradesh	AndhraPradesh
Assam	Assam
Bihar	Bihar
Goa	Goa
Gujarat	Gujarat
Jammu & Kashmir	Jammu&Kashmir
Karnataka	Karnataka
Kerala	Kerala
Madhya Pradesh	MadhyaPradesh
Maharashtra	Maharashtra
New Delhi	NewDelhi
Odisha	Odisha
Punjab	Punjab
Rajasthan	Rajasthan
Tamil Nadu	TamilNadu
Telangana	Telangana
Uttar Pradesh	UttarPradesh
West Bengal	WestBengal
Others	Others
Karnataka	Aphomangalore
Master	master
Master	Моса
Master	Immigration
Master	MoHF
Kerala	dmoernakulam
Chandigarh	chandigarh
Health minister (Mansukh L. Mandaviya)	AirSuvidhaMain

Created state wise log-in for MoHF, MoCA, Immigration, State-wise, and Chandigarh





#### Log on to <u>Newdelhiairport.In/self-reporting-form/login.Aspx</u> and fill in with the ID and password.



Please note - To get the login credential or change the password, kindly do get in touch with PaxExp-SHIFTINCHARGE@gmrgroup.in

STEP - 2					
Passengers in Black Category	3	Passengers in Yellow Category	7727	Number of Application	
Passengers in Red Category	961	Passengers in Greer Category	6769		
ort by Arrival Date		Search by Registration No.	Search by Name	Search by Phone Number	Search by Flight Number
2021-12-09	2021-12-10	Final Destination District (City	Securch by Emcil	Segreb by Status	Search by Country Type
	2021-12-10   Final Destination State   Select State	Final Destination District/City Select District/City ~	Search by Email	Search by Status	Search by Country Type

At risk country marked as red and other countries marked as Green. Black & Yellow represent Symtomatic & assymtomatic

> View filtered Data – Search by Name, Phone Number, Flight Number etc.

Data filter via Final Destination District/City

Users can able to download the detailed Passenger data in excel format





#### STEP - 3

New E	Delhi APHO Dashboard	Change p
<b>€</b> Back		
Application ref	erence number-SR2109300577003	
Number of Passengers: 1	<b>≛</b> Download   ⊖Print	
Name	Date of Birth	
SAURABH	07/12/1990	
Flight Number	Seat Number	
6E8247	A321	
PNR Number	Nationality	
	INDIA	
Passport Number	Passport Copy	
K1438786	Passport Copy View	
Date of Arrival	Country of Origin	
30-11-2021	MALDIVES	
Are you taking a connecting Domestic flight?	Domestic Connecting Flight	
NO		

The user can view individual SDF – submitted by the passengers. This can be downloaded as a PDF or printed (same copy goes to the passenger).



#### AIR SUVIDHA | FORM STATUS BASIS – 'AT RISK' AND NOT AT RISK

Name

IX814

NO

Yes

No



Self Declaration form details for international arriving passengers

Applications are being accepted on behalf of the Ministry of Health and Family Welfare, Government of India

H PASSENGER DETAILS		
Registration Number		
SR2110210566224		
Name	Date of Birth	
TESTING	25/10/1990	
Flight Number	Seat Number	
TESTIN	F56	
PNR Number	Nationality	
TESTING	INDIA	
Passport Number	Passport Copy Uploaded	
TESTING	Yes	
Date of Arrival	Country of Origin	
23/10/2021	UNITED KINGDOM	
Are you taking a connecting Domestic flight?	Domestic Connecting Flight	
NO		
RT-PCR Negative Certificate Uploaded	Date of RT-PCR Test Taken	
Yes	-	
Vaccination Certificate Uploaded	Date of Final Dose of Vaccination	
No	-	
City of Origin	First Airport of Entry	
TESTING	CHENNAI AIRPORT	



#### Self Declaration form details for international arriving passengers

Applications are being accepted on behalf of the Ministry of Health and Family Welfare, Government of India

#### PASSENGER DETAILS Registration Number SR2110220599088 Date of Birth MUYEEZ ARSHAD 25/06/1979 Flight Number Seat Number NILL PNR Number Nationality INDIA Passport Number Passport Copy Uploaded U0833769 No Date of Arrival Country of Origin UNITED ARAB EMIRATES 23/10/2021 Are you taking a connecting Domestic flight? Domestic Connecting Flight **RT-PCR Negative Certificate Uploaded** Date of RT-PCR Test Taken Date of Final Dose of Vaccination Vaccination Certificate Uploaded City of Origin First Airport of Entry

High Risk Country – People need to go for mandatory test RT-PCR test Non High Risk Country – No mandatory test



## AIR SUVIDHA | FORM STATUS – BLACK

AirSuviuna	Application form	
of the following symptoms?	Are you suffering from	

مناجعة المعرف فطلعه بالمتعاد

Are you experiencing any of the following symptoms?			Are you suffering from					
Fever	Yes	●No	Diabetes	Yes	No			
Cough	⊖Yes	●No	Hypertension	Yes	®No			
Respiratory Distress	Yes	■No	Bronchial Asthma	Yes	No			
			Cancer	Yes	No			
			Under Immunosuppressive therapy	Yes	No			
			Post Transplant patients	Yes	No			

If the passenger selects the answer as 'Yes' for any of the symptoms, then the status in the dashboard would be of 'black' colour.

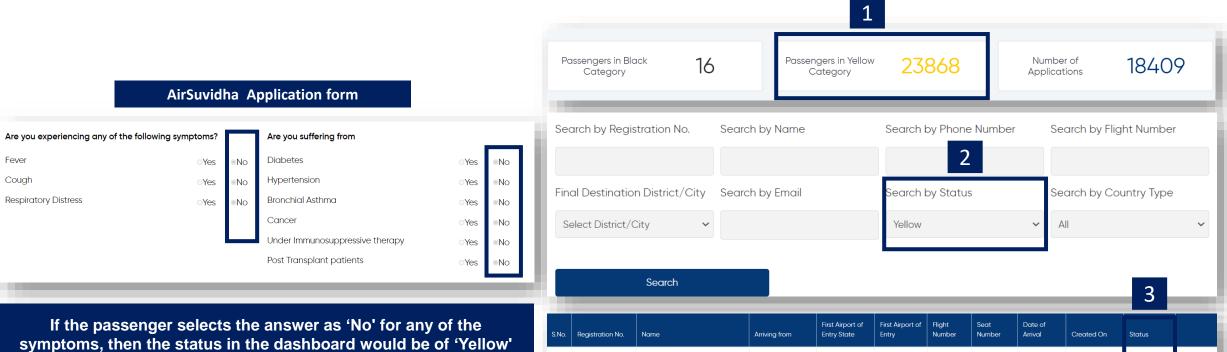
Po	assengers in Blo Category		5	Passengers in N Category		23868	}		per of ations	1840	9
Sec	arch by Regis	stration No.	Search by N	Jame	Searc	ch by Phor	ne Numbe	er Se	earch by Flig	ht Number	
Final Destination District/City Search b								Search by Country Type			
Se	elect District/(	City 🗸			Blac	k		~	All		~
		Search								3	
		Name	Arriving from	First Airport of Entry State	First Airport of Entry	Flight Number	Seat Number	Date of Arrival	Created On	Status	_
i.No.	Registration No.										

Black status signifies passengers with one or more symptoms

In the dashboard, black category would reflect in '3 sections' of the overall dashboard.



## AIR SUVIDHA | FORM STATUS – YELLOW



SR2110020039743 KAMAL SINGH

colour.

Yellow status signifies passengers with no symptoms

DELHI

AIRPORT

FZ1054

F21

NEW DELHI

ALBANIA

In the dashboard, yellow category would reflect in '3 sections' of the overall dashboard.



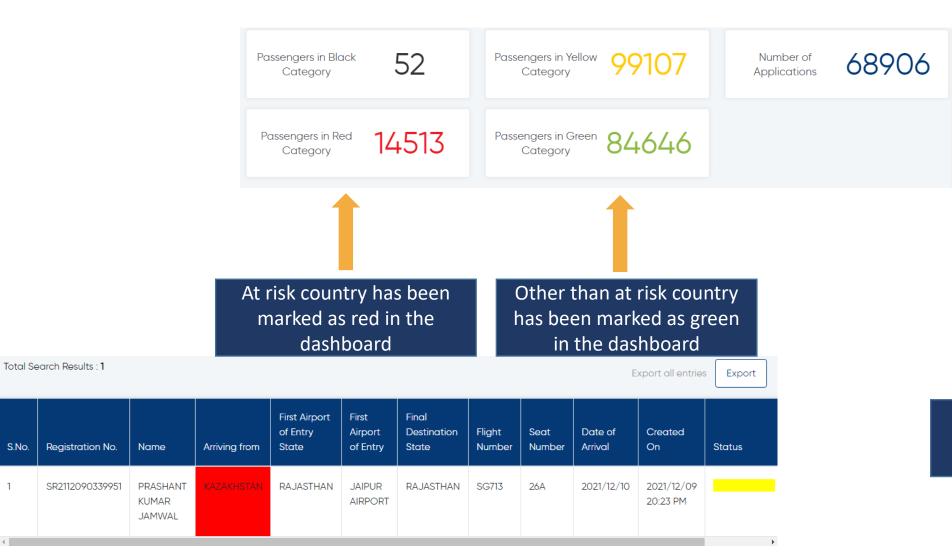
VIEW

2021/10/02

15:32:07

2021/12/02

## AIR SUVIDHA | FORM STATUS – RED & **GREEN**



S.No.

AT risk country has been marked as red in the dashboard



#### Below is the view of the excel, once it is downloaded

## Once the data is downloaded, we can apply filters to segregate data

- Fro	om Access om Web om Text So	Insert	Page Layo Existing Connectio	/ Net	Sho	Data Rev w Queries m Table ent Sources	iew Refree All •	sh	onnections roperties dit Links	Q Tell me w ♀↓	Filter	t to do Clear Reapply Advanced
G1		+ <b>x</b>		fx p	nr numb							
UI	•				III_IIUIIID			-	C			
1	A SiNo 🔽 reg	B gistra ▼	С	D	✓ flight	E		F	G	H nationa ▼		J
1 2			name 💌 ASTHA KH				v see NA	at_ni≚	pnr_nu <pre>▼</pre>		passpo M7332141	passpo
2			KASHYAP I				NA		NESWGA		97919051	
4			KHYATI KA				NA				35295577	
5			AARAVI D				NA				35304522	
6			RAJNISH D				38/				59774245	
7			PRADEEPK				20/				64091434	
8			NINA PATE				208				56324891	
9			CHAITANY				BA			INDIA	Z4567798	
10			DA GAMA				860	2	QFNY92	SPAIN	PAH57256	PAH5725
11			SAROJ KUI				bo		VD8Z8V	INDIA	Z2272429	Z2272429
12	11 SR	211125(	AMARIND	19/01/	L98 LH760		9		UMTQ9Z	GERMANY	C1TT5704	C1TT570
13	12 SR	211125(	HIRDEJOT	08/10/	L99 LH760		Ð		UMTQ9Z	GERMANY	C1TT2XXV	C1TT2XX
14	13 SR	211125(	AMIT	10/05/	L99 LH760		NO	)		INDIA	P4649302	P464930
15	14 SR	211125(	MANOJ CH	18/03/	L97 LH760		7C		3EF2CS	INDIA	L1226202	L1226202
16	15 SR	211125(	SHIVAM C	15/02/	201LH760		7A		3EF2CS	UNITED ST	65008161	6500816
17	16 SR	211125(	SANDEEP	10/08/	L98 LH760		89		M38P5P	INDIA	Z2950954	Z2950954
18	17 SR	211125(	KAIRVI CH	01/08/	201LH760		39		M38P5P	INDIA	T5625027	T562502
19	18 SR	211125(	NAVEEN K	14/07/	198 LH760		NA			INDIA	U0249174	U024917
20	19 SR	211125(	KARAN SIN	27/06/	L99 LH760		NA		<b>3KTUMT</b>	INDIA	M1408112	M14081
21	20 SR	211125(	AMITABH	02/11/	L96 LH760		270	2	PYIEA6	INDIA	Z5674127	Z567412
22	21 SR	211125(	ELITE DAS	15/12/	961 H760		27/	4	Q7ESJO	INDIA	M7713336	M77133

#### How to apply filter?

- Select any cell within the range.
- Select Data > Filter.



नागर विमानन मंत्रालय MINISTRY OF CIVIL AV

Α	В	С	D	E	F	G	Н		J	K	L	М
SINo	registratic	name	dateofbirt	flight_number	seat_num	pnr_numl	nationalit	passport_	passport_	date_of_a	country_c	rtpcr_cop
	1 SR2111150	ASTHA KH	22/06/199	LH760	NA	NE9WGA	INDIA	M7332141	M7332141	28/11/202	HUNGARY	′ M7332141
	2 SR211125	KASHYAP	01/07/198	LH760	NA		SWEDEN	97919051	97919051-	28/11/202	SWEDEN	97919051-
	3 SR2111250	ΚΗΥΑΤΙ ΚΑ	06/03/198	LH760	NA		SWEDEN	35295577	35295577-	28/11/202	SWEDEN	35295577-
	4 SR2111250	AARAVI D	05/05/201	LH760	NA		SWEDEN	35304522	35304522-	28/11/202	SWEDEN	35304522-
	5 SR2111250	RAJNISH D	29/07/197	LH760	38A		UNITED ST	59774245	597742454	28/11/202	UNITED ST	1597742454
	6 SR2111250	PRADEEP	27/07/196	LH760	20A		UNITED ST	64091434	640914348	28/11/202	UNITED ST	164091434
	7 SR211125(	NINA PAT	07/05/196	LH760	20B		UNITED ST	56324891	56324891!	28/11/202	UNITED ST	156324891!
	8 SR2111250	CHAITAN	11/04/199	LH760	8A		INDIA	Z4567798		28/11/202	UNITED ST	1Z4567798-
	9 SR2111250	DA GAMA	03/06/195	LH760	86C	QFNY92	SPAIN	PAH57256	PAH57256	28/11/202	SPAIN	PAH57256
:	LO SR2111250	SAROJ KU	15/03/197	LH760	00	VD8Z8V	INDIA	Z2272429	Z2272429-	28/11/202	FINLAND	Z2272429-
1	L1 SR211125(	AMARIND	19/01/198	LH760	9	UMTQ9Z	GERMANY	C1TT5704	C1TT5704	28/11/202	GERMANY	(C1TT5704)
1	L2 SR211125(	HIRDEJOT	08/10/199	LH760	9	UMTQ9Z	GERMANY	C1TT2XXV	C1TT2XXV	28/11/202	GERMANY	C1TT2XXV
1	L3 SR211125(	AMIT	10/05/199	LH760	NO		INDIA	P4649302	P4649302-	28/11/202	AUSTRIA	P4649302-
1	L4 SR2111250	MANOJ CI	18/03/197	LH760	7C	3EF2CS	INDIA	L1226202	L1226202-	28/11/202	UNITED ST	TL1226202-
1	L5 SR211125(	SHIVAM C	15/02/201	LH760	7A	3EF2CS	UNITED ST	65008161	65008161	28/11/202	UNITED ST	165008161:
1	L6 SR2111250	SANDEEP	10/08/198	LH760	39	M38P5P	INDIA	Z2950954	Z2950954-	28/11/202	GERMANY	Z2950954-
1	L7 SR211125(	KAIRVI CH	01/08/201	LH760	39	M38P5P	INDIA	T5625027	T5625027-	28/11/202	GERMANY	T5625027-
1	L8 SR211125(	NAVEEN K	14/07/198	LH760	NA		INDIA	U0249174	U0249174	28/11/202	GERMANY	U0249174
1	L9 SR211125(	KARAN SI	27/06/199	LH760	NA	<b>3KTUMT</b>	INDIA	M1408112	M1408112	28/11/202	CANADA	M1408112
	20 SR211125(	AMITABH	02/11/196	LH760	27C	PYIEA6	INDIA	Z5674127	Z5674127-	28/11/202	POLAND	Z5674127-
1	21 SR211125(	ELITE DAS	15/12/196	LH760	27A	Q7ESJO	INDIA	M7713336	M7713336	28/11/202	POLAND	M771333€



Microsoft Excel Worksheet

Click on the excel file to view the data



